

Clergy Expense Summary

Business Code 813000

ENTER AMOUNT
OR N/A

Vehicle Expense: (Standard Mileage rate)

Business Miles Only [From Mileage Log Worksheet]

_____ miles x 57.5¢ per mile = _____

Meal & Incidental Expenses Allowance:

Days overnight during year _____ x \$55.00 = _____

Total Meal Expense = _____

Travel Expenses: [Business expense only; should have receipts]

_____ Lodging [hotel or motel rental]

_____ Airplane or Car Rental

Office Supplies

Supplies required for work

Phone (exclusively used for business purposes or cell phone if required)

Uniforms (If **Required** for work)

Subscriptions to trade publications

Legal and Professional Dues

Insurance Premiums (other than Health Insurance)

State and Local License Fees [but not for initial certification]

Other Expenses: Please List on the back of this form

Use Actual Vehicle Expenses ONLY IF more than Standard Mileage Rate (above)

Actual Expenses

_____ Fuel costs
_____ Parking Fees and Tolls
_____ Insurance
_____ Oil and tires
_____ Vehicle Repairs
_____ License and Registration

Vehicle Depreciation Information

Type of Vehicle _____
Purchase Date _____
Purchase Price _____

___ Yes ___ No

If FORM 2106 -did the taxpayer receive from his employer reimbursement for any of the above expenses. If so list the monetary amount received \$ _____

Was the reimbursement Included in W-2 Form. _____

Was the reimbursement Not Included in W-2 Form _____

TAXPAYER SIGNATURE

DATE

SPOUSE SIGNATURE

DATE

Taxpayer must keep all receipts and documentation for this tax return for 5 years